

**SCIENCE AND MATH  
DIVISION MEETING MINUTES  
February 1, 2005**

PRESENT:

Max Simmons	Courtney Dodd	Charlotte Mulvihill
Dennis Anderson	Ken Harrelson	Charles Nunley
Marsha Austin	B.J. Higgins	Chris Oehrlein
Kristy Bailey	Julian Hilliard	Dave Palkovich
John Barker	Greg Holland	Sherry Ray
Brenda Breeding	Gary Houlette	Ron Scribner
Lisa Buckelew	Steve Kamm	Steve Shore
Paul Buckelew	Linda Knox	Tony Stancampiano
Debra Burris	Paul Lewis	Tad Thurston
Roger Choate	Jay Malmstrom	Richard Trout
Sharon Coffman	Jim McKenna	Mike Turegun
Betty Coleman	Judy Mee	Cheryl Wolfe(mins)

GUESTS:

Jay Ramanjulu  
Ed Williams

**INFORMATION ITEMS**

Gen. Ed. Assessment (Scientific Method) is in the process of being written. This month's department meeting would be a good time for discussion regarding this.

Performance Appraisals are going on at this time. Faculty should have received packets from Dr. Sechrist. These are to be filled out and returned to Max.

There is a WOW! Session on February 8 at 3:00 presented by Mike Bates and Tim Whisenhunt on: Utilizing Classroom Multimedia Equipment. This Friday at 1:00 p.m., a WOW! Session is being presented by Linda Knox and Mike Turegun on Smartboard Symposium.

**ADVISEE CONTACT**

Faculty were asked how this was going. Paul Buckelew stated that some students were annoyed because they do not attend classes here anymore. One had already graduated and he left messages for students to call him, but no one did. It was reported the lists were not accurate which is embarrassing and one was counseled wrong. Kristy Bailey is on the counseling committee which has not met yet this year. Dr. Harrison is no longer on the committee.

## **SEM CENTER**

Max, Tony, Virginia, BJ, Paul, Ken, Sharon and JB met with the Architect regarding the SEM Center. The design is now pretty solid, it's basically set. For the latest plans, see Max. The new carpet will not be blue, it will be a shade of brown. There will be no glass in the classrooms. The math lab will look somewhat like the present math lab. There will be no windows in the faculty offices. The exterior will look like the rest of the college with a little extra detail. There will be no windows on the 2<sup>nd</sup> floor. There will be another meeting next week.

## **COMMITTEE REPORTS**

Max reported from Dean's council the school may receive 13 new faculty campus-wide. This division should see 3-4; one BIO, one BIO/CHEM, one MATH or MATH/ENGR and one ENGR. Next semester, three hiring committees will be needed.

Marsha reported on the IAPC Committee. They will be meeting Thursday; if faculty have input regarding academic dishonesty, send Marsh an email. The question was raised regarding students being ID'd. Are students coming to class for other students? This is a bigger issue for online students.

Jay reported the Student Learning Council will be meeting this week.

## **OTHER**

Gary reported the call boxes in the back of the campus are not working. He tried to call to get in over the weekend.

The Spring curriculum proposals are due soon.

Physical Plant can remove light bulbs in the front of the screens in classrooms if faculty request this to reduce glare.

Gary has old learning packets/manuals. If anyone is interested in looking at these, see Gary.

Ed Williams stated the National Academic Advisor meeting is in March. See Ed for request forms and brochures.

Chris stated the OACC meeting is the same time and same hotel this year.

Meeting adjourned.